

AUTHORIZED OR ORDERED MOVEMENTS WITHIN THE CONTINENTAL UNITED STATES (CONUS)

An evacuation or limited evacuation must be caused by unusual or emergency circumstances (such as war, riots, civil uprising or unrest, adverse political conditions, national or natural disasters, epidemics, or similar conditions of comparable magnitude), for allowances applicable to an authorized or ordered limited evacuation. The evacuation and limited evacuation applies to dependents who, at the time the evacuation is authorized/ordered, are residing at (or in the vicinity of) the member's Permanent Duty Station PDS.

NOTE: Title 37 U.S.C. 405a, the statute pertaining to evacuation of dependents, doesn't apply to uniformed members. Uniformed members who are ordered to depart an area being evacuated must be either in a TDY or PCS status.

To Whom Payments of Evacuation Allowances May Be Made

The allowances authorized by this Part may be paid to the following individuals:

1. The member's evacuated dependent spouse,
2. Any dependent at least 18 years of age or older if at a different location than the spouse or when there is no spouse present,
3. The member (as the natural guardian) for dependents who are under 18 years old, or
4. The member's dependent spouse, any dependent at least 18 years of age or the member (as the natural guardian) under the circumstances described in item 3.

Authorizing or Ordering an Evacuation or Limited Evacuation

The Coast Guard Seventh District Commander is responsible for authorizing or ordering an evacuation or limited evacuation of the dependents of uniformed service personnel and for the dependents of Coast Guard personnel with in the Coast Guard Seventh District area of responsibility.

Evacuation - Limited Evacuation

The authorized/ordered movement of dependents from a specific area in CONUS, when authorized or ordered by the appropriate authority.

Evacuation refers to movement or departure from one area to another (both areas may be in the same city or each may be in a different city).

Limited evacuation refers to the ordered movement of members' dependents from their residences in CONUS to the nearest available accommodations (which may be government quarters), when authorized or ordered by the appropriate authority.

Safe Haven When Limited Evacuation is Authorized or Ordered

The nearest available accommodations (which may be Government quarters), determined to be suitable by the appropriate authority who authorized or ordered the limited evacuation, where dependents are directed to relocate on a temporary basis to await a decision by competent authority to return to their residences.

Evacuation to Safe Haven or Designated Place

The anticipated length of an evacuation is the key to determining if dependents should travel to a safe haven or a designated place. If the circumstances making an evacuation necessary are expected to improve to the extent that the evacuated dependents can return to the member's PDS, dependents are evacuated to a safe haven. If circumstances are not expected to improve, dependents are evacuated to a designated place.

Per Diem at a Safe Haven or Designated Place

The per diem allowance is provided to assist a member in meeting the excess costs involved in temporarily maintaining dependents at places away from the PDS.

NOTE: Taxes paid on lodgings while at a safe haven/designated place or traveling in the U.S. or U.S. territories and possessions are a separately reimbursable travel expense in addition to per diem.

Applicability of Lodgings Plus Per Diem System to Evacuated Dependents

Evacuated dependents are authorized a per diem allowance under the lodgings plus per diem system for each day they are in an evacuation status. (Actual expense allowances do not apply to an evacuation.). The lodgings plus per diem system consists of a lodging allowance and a Meals and Incidentals M&IE allowance. The maximum lodging reimbursement for a dependent family is the actual total daily lodging cost incurred by the family, not to exceed the sum of the daily lodging portion of the locality per diem rate authorized for each dependent concerned. In general, the lodgings plus per diem apply to evacuated dependents.

Because many evacuated dependents stay with friends/relatives while at a safe haven, an evacuated dependent staying with friends or relatives while at a safe haven, is not authorized, whether or not any payment for lodging is made to the friend or relative.

Termination of Entitlement

Entitlement to allowances may be terminated when the Commander of the Seventh District determines that it is safe to return home, or on an individual basis when a member's situation doesn't warrant additional reimbursement assistance; or may terminate sooner for other reasons. The evacuation order will terminate and no further entitlements will be paid.

EVACUATION ALLOWANCES

Per Diem Allowances When Movement to Another Safe Haven Directed

Competent authority may direct the movement of dependents from one to another safe haven. Per diem allowances at the former safe haven shall terminate on the day transportation is first made available to the dependents unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. When dependents are directed to move from one safe haven to another safe haven, per diem allowances begin again on the arrival date at the new safe haven. If at the request of dependents or member,

Return to Member's PDS Authorized

When the evacuation status of a PDS is terminated and competent authority authorizes dependents to return, per diem allowances at the former safe haven terminate on the day transportation is first made available to the dependents unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control.

Per Diem Computations

The following example illustrates the method used for computing per diem allowances incident to evacuation:

The per diem rate and mileage allowances used in the following example is based on the Per Diem rate for the Orlando Florida Safe Haven and is used for illustrative purposes only. You will be provided the actual Per Diem when you submit your claim.

Taxes paid on lodgings while at a safe haven/designated place or traveling in the U.S. or U.S. territories and possessions are a separately reimbursable travel expense in addition to per diem.

CONUS per diem rates do not include an amount for the cost of laundry/dry-cleaning/pressing of clothing.

EXAMPLE

This is an example of the maximum daily cost -vs.- the actual daily cost. What you would be paid.

A member's spouse, one child age 12 and one child under age 12 were evacuated from a CONUS duty station to a safe haven located in CONUS. The daily actual lodging cost incurred at the safe haven by the three dependents, which shared one room, was \$70 plus \$5.60 for lodging taxes (8%). The maximum per diem applicable at that location was \$99, consisting of \$38 for M&IE and a maximum allowance of \$61 for lodging.

The maximum daily amount that may be paid to the member's three dependents for 30 consecutive days can be determined. Each dependent age 12 or older is authorized per diem up to the full rate (\$99), which in this case is \$38 for M&IE and up to \$61 for lodging. Each dependent under age 12 is authorized per diem up to 50 percent of the rate.

Maximum Allowable Expense

	M&IE	MAXIMUM LODGING	TOTAL
Member's spouse:	\$ 47	\$ 95.00	\$ 142.00
Child (over age 12):	\$ 47	\$ 95.00	\$ 142.00
Child (under age 12):	\$ 23.50 (\$ 47 x 50%)	\$ 47.50 (\$ 61 x 50%)	\$ 71.00
<u>Maximum daily amount that may be paid for costs incurred by the three dependents:</u>	<u>\$ 117.50</u>	<u>\$ 237.50</u>	<u>\$ 355.00</u>

Mileage from Miami to Orlando is 240 miles one way. The current mileage allowance is \$.37 per mile.

The mileage allowance from Miami to Orlando round trip will be:

$$240 \times \$.37 = \$ 88.80 \times 2 = \text{Total } \$ 177.60$$

Total Maximum Allowance: \$ 532.60

Explanation

Actual Expenses

M&IE: \$ 117.50 The M&IE in this daily amount, is paid to cover cost meals and incidental expenses for the three dependents. No itemization or receipts are required.

Lodging: \$ 85.00 This is the actual daily amount (not including lodging tax) paid for lodging by the three dependents, which is less than the maximum (\$ 237.50) that may be reimbursed. A lodging receipt is required for this amount.

Daily amount: \$ 262.50 Daily amount that is payable to dependents within the maximum \$335.00 established in (a) for costs incurred by the three dependents for the first 30 consecutive days

Lodging Tax: \$ 5.60

Mileage: \$ 177.60

Actual Daily Allowance

Total: \$ 445.70 Actual daily amount paid to dependents for costs including lodging tax incurred by the three dependents for first 30 consecutive days

Work Sheet

This work sheet is here to help you calculate your maximum daily cost –vs.- actual cost.

Maximum Allowable Expense

	M&IE	MAXIMUM LODGING	TOTAL
Member's spouse:	\$ _____	\$ _____	\$ _____
Child (over age 12):	\$ _____	\$ _____	\$ _____
Child (over age 12):	\$ _____	\$ _____	\$ _____
Child (over age 12):	\$ _____	\$ _____	\$ _____
Child (under age 12):	\$ _____	\$ _____	\$ _____
Child (under age 12):	\$ _____	\$ _____	\$ _____
Child (under age 12):	\$ _____	\$ _____	\$ _____

Maximum daily amount that may be paid for costs incurred by the three dependents: \$ _____ \$ _____ \$ _____

Mileage from Miami to Orlando round Trip: $240 \times \$.37 = \$ 88.80 \times 2 = \text{Total } \$ 177.60$

Total Maximum Allowance: \$ _____

Actual Expenses

M&IE: \$ _____ Daily amount.

Lodging: \$ _____ Daily amount.

Daily Amount: \$ _____ Daily amount.

Lodging Taxes: \$ _____ Daily amount.

Mileage: \$ 177.60 Amount

Actual Daily Allowance

Total daily cost: \$ _____